

**Dodge County, State of Wisconsin  
Information Technology  
Wednesday, April 20, 2016**

Minutes of the April 20, 2016 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 5:45 PM.

Members Present: Maly, Duchac, M. Bobholz

Members Excused: J. Bobholz, J. Houchin

Also Present: Jim Mielke, County Administrator; Ruth M. Otto, Director of Information Technology

Meeting called to order at 5:45 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is a quorum at start of meeting.

Supervisor Maly confirms compliance with open meetings law following brief posting report by IT Director.

Supervisor Maly took over the meeting at this point.

Motion by M. Bobholz, seconded by Duchac, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments or Committee Member reports.

Motion by M. Bobholz, seconded by Duchac to approve minutes from December 15, 2015 of the Information Technology Committee meeting. Motion carried

Motion by Duchac, seconded by M. Bobholz to approve minutes from March 8, 2016 of the Information Technology Committee. Motion carried.

Under the IT Director's report the following were summarized and reviewed:

- Audit response to Department of Health Services – an email was received from the Department of Health Services to provide an update on where the County is with several items identified in a 2014 audit. All but one item was resolved and the last is in process.
- Dodge County Website upgrade- reported a presentation was made before Management Council and a full committee is being assembled to work on the new look and feel of the website. Representatives of most departments will be present.


- HIPAA Risk Assessment – the County is required to perform an assessment (one of the items identified in the Audit by the Department of Health Services). The contract was signed with CoreBTS and the kickoff is shortly. This will handle both penetration and physical assessments of the primary departments that are greatly impacted by HIPAA.
- Kronos project – Advanced Scheduler is moving forward. Talent Acquisition is scheduled for June 1<sup>st</sup>.
- NetSmart – Progress continues with the goal of a July 1<sup>st</sup> go live.
- Data Center Status – report on the situation of the Fire Suppression systems in both data centers. Both currently have sprinkler systems and require to be changed to chemical suppression. This is proposed for 2017 budget.
- Possible ECS / Netsolutions replacement – Clearview is considering NetSmart as a replacement for their charting and billing system. A demo is scheduled in May.
- Secured Electronics project – program continues with conduit.
- Network instability – the day before Easter the entire network had a crash. A smaller crash occurred two days later. Engineers are reviewing logs with staff to determine what the problem is to resolve it. Also, ransomware has become a problem at the county.
- New hires – replacement Technical Services Specialists were hired. Also Ian Dodge, long term Technical Services Specialist, was promoted to Electronics Technician.

Motion by Duchac, seconded by M. Bobholz to approve all action items on one vote. Approved were:

- Vista Point maintenance for \$1,681, budgeted for \$2,000.
- GCS maintenance for \$16,150, budgeted for \$15,000.
- MailArchiva maintenance for \$1,187.26, budgeted for \$1,190.

Suggested next committee meeting date: Wednesday, May 11th at 5:45 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Meeting adjourned by Chair Donna Maly.

  
 Janice K. Bobholz, Secretary  
 Janice K. Bobholz

5-11-2016  
 Date